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**E-Tender for Procurement of Lime**

* 1. **Procurement object**

Gardabani Seawage Treatment Plant Ltd (GSTP), hereafter referred to as a **Buyer**, announces e-tender for **Procurement of Lime.**

**1.2 Procurement object description, procurement object quantity/volume**

**Name: LIME**

**Quantity - approx. annual quantity - 350.00 tons per year**

**Please see exact specifications in the Annex N1**

*In order to exclude any definition, "Gardbani treatment plant" LLC notes that the indicative total volume is one and its indication can not be interpreted in any case as an obligation of "Sewage Treatment Plant" Ltd. to purchase goods/services in an indicative total volume. The indicative total volume does not represent the exact volume of goods/services to be purchased during the term of the contract in case of signing the contract, the volume of goods/services actually purchased may differ significantly (be more or less) from the indicative total volume, in such case: (a) the tenderer guarantees that he will not claim damages on this basis and declares his refusal to claim any kind of damages/losses on this basis, (b) This circumstance cannot be the basis for the termination of the contract of "Gardabni Sewage Treatment Plant" LLC or the request to change the contractual conditions by the person participating in the tender. By participating in the tender, the tender participant agrees to these terms and has no claims against them.*

**1.3 Pricing**

**Please fill in Appendix N2 - Price Table to provide your quotation.**

**Prices must be submitted:** including VAT (if applicable), including transportation of the Product with Specialized SILOBUSES to Purchaser's facility in Gardabani and product discharge/unloading costs.

**Please see exact requirements in the Annex N1**

**1.4**  **Delivery place, form and time**

The delivery of the Product must be carried out stage by stage, within a year, at the buyer's facility at the following address, Georgia, Gardabani, the surrounding area of Tbilsresi. Please specify the max delivery time for each lot in the offer. Order periodicity and quantity for each order is determined by the "Purchaser" (each order not less than 2 SILOBUSES).

Silo’s maximum capacity is 43 m3. For one deliver Silo-buses capacity must not be more than 35 m3

For each fixed order, the delivery of the goods must be provided by supplier no later than 10 (ten) calendar days.

Delivery chain should be uninterrupted, and the bidder will need to own or hire enough of specialized SILOBUSES to ensure uninterrupted delivery. Approximate Supply Intensity - 2 SILOBUSES (25-ton ones) every 10 days. The

**1.5** **Payment terms**

Payment will be affected via bank transfer within 30 (thirty) calendar days after receiving each batch of the goods and after submission of relevant documentation provided by Georgian legislation (Commodity Bill of Lading and) / or after signing the Acceptance-Delivery Act by both partied. In case of foreign currency, payment is done in accordance with the official exchange rate established by the National Bank of Georgia for the day of payment (for local companies).

**1.6 Requirement about the experience of the bidder**

The Bidder must have experience in selling similar Products and provision of requested Service.

**1.7 Requirement about the Products’ Samples**

The **Bidder** is obliged to provide the Buyer with a free sample/samples of the offered goods for testing - in the amount **1 kgs**, the sample should be accompanied with the relevant Analysis, TDS and MSDS certificates;

One **Bidder** has the right to present several alternative options of the product in the tender. For each proposed product, the **Bidder** must submit a sample in the amount **1 kgs**.

**Sample identification and delivery details:**

* Samples should be delivered Solely to Ketevan Chkheidze to GWP head office at the address: 10, M. (Mzia) Jugheli str, 0179 Tbilisi, Georgia

Contact Person: Ketevan Kandelaki

Contact Number: +995 599 192500

* Each sample delivered for testing **must be given the special code name necessary for identification of the sample (which the bidder will assign - can be numbers or any code name you want),** which will be written on a relevant sample and also by all means mentioned in **the pricing table** which will be uploaded on tenders.ge.
* In order to avoid mix-up of samples, please put the paper in/on each sample, where you will write your (Bidder company's) name, the code name assigned by you and the name of the product given by the product manufacturer - which should be identifiable in the Certificate of Aalysis and MSDS
* **The samples can be sent to Ketevan Kandelaki before or after (no later than 5 calendar days) you upload your proposal on tenders.ge. It is important that the code name you assign to the sample was mentioned in the pricing table.**

**1.8 Documents to be uploaded in e-tender by the Bidder:**

1. Filled in Pricing table (Annex N2); - both excel format and signed version.

2. Certificate of Analysis of the products offered.

3. TDS certificate of the offered Product.

4. MSDS Certificate of the offered Products.

5. Manufacturer’s quality management Certificates – ISO certificate or any other similar quality management certificate (if available);

6. Documents proving the experience of the seller to be provided in accordance with paragraph 1.6;

7. If the Bidder is not a direct producer of the goods, they Shall submit an exclusive agreement with the producer and/or certificate of exclusive representation of the goods (if any).

8. Complete company and bank details of the bidder.

9. Extract from the Registry of entrepreneur and Non entrepreneur legal entities, this document shall be issued during last 2 months before tender announcement.

10. Consent to the requirements of the tender (tender Documentation) - to confirm which, the bidder must print out the present document, sign and scan it or make an electronic signature.

11. In case of participation of foreign companies, the relevant document confirming the signature of the person involved in the procurement process must be attached:

(a)A recent company extract from the national business registry or equivalent authority in your country of residence.

(b)A notarized and valid power of attorney granting signing authority.

(c)A board or shareholders’ resolution confirming the appointment and powers.

(d)If applicable, any other document that can confirm the appropriate authority.

Please ensure that the documents are duly signed and, if applicable, notarized and translated into English.

12. Fully filled Company’s questionaries (2 files given as the attached files)

**Notice:**1) All uploaded documents or information must be signed by authorized person (if needed also letter of attorney should be provided)   
2) All documents or information made by the Bidder should be signed by authorized person using electronic signature of the company or by the stamp.

* 1. **Contract Conclusion**

Contract(s) Shall be concluded with the winner(s) according to the terms provided in the present document as well as the contract terms offered by the Buyer.

* 1. **Mandatory requirements:**

**1.10.1** At the moment of submitting the proposal, the bidder shall not be involved in any:

* bankruptcy proceedings.
* liquidation proceedings.
* business suspension procedures.

**1.10.2** Prices should be provided either in GEL, USD or EUR. Prices should comprise all expenses provided/meant in the present instruction and all legal taxes including VAT if applicable.

**1.10.3** The proposal presented should be valid during 60 (Sixty) calendar days;

**1.10.4** The Buyer reserves the right to determine the tender deadline, change the terms of the tender, or terminate the tender at any stage of its progress. Information about any of these decisions will be sent to the bidders on a timely manner.

**1.10.5** The Buyer Will announce the winner of the tender on a tender committee and will inform all bidders about the decision made. Georgian Water & Power Ltd. is not obliged to provide oral or written explanation to bidders regarding the basis of the decisions made.

**1.10.6** The Buyer reserves the right to check/verify any information received from bidders, as well as to obtain information about the bidding company or its activities. If it is proved that the information provided by the bidder is incorrect or falsified, the bidder will be disqualified.

**1.10.7** The Buyer shall not receive any oral question for the purpose of getting the additional information.

Note: Any information obtained otherwise shall be deemed unofficial and lay no obligation on The Buyer.

* 1. **Information for the bidders regarding E-tender:**
     1. Any question during the e-tender process shall be notified on tenders.ge website, using online question platform or the email address down below: [kekandelaki@gwp.ge](mailto:kchkheidze@gwp.ge)
     2. To participate in the online tender, the company must be registered on [www.tenders.ge](http://www.tenders.ge), in case of registration questions please contact Kakha Kapanadze, +995 595 383 635. Registration is free for our Bidders.
     3. Instructions for participation in e-tender you can find in Annex N3
     4. **Participation in the tender is free of charge.**

***Responsible Person****: Gardabani Sewage Treatment Plant LLC (GST), with Company ID 203828313, for personal data protection purposes - Personal Data Protection Officer, Head Office, 10 Medea (Mzia) Jugheli Street, Tbilisi 0179, Georgia, contact e-mail:*[*pdpo@gwp.ge*](mailto:pdpo@gwp.ge)*.****Purpose of Data Processing****: To carry out an open-source analysis on the third party to assess the compliance risks in the potential relationship with said third party.* ***Legitimation****: Professional and/or commercial relationship.* ***Recipients****: Your data will not be transferred to any third party, except in compliance with a legal obligation or a legal right.* ***Retention****: Your data will be kept for the time necessary for the analysis of the company and, for the period of contractual relationship. Once completed, your personal data will be blocked during the periods allowed by laws. Once these periods have elapsed, they will be destroyed.* ***Rights****: You can exercise your rights of access, rectification, renewal, deletion, limitation or opposition to treatment and withdraw the consent given, by writing identified with the reference "Data Protection" to: Personal Data Protection Officer, Gardabani Sewage Treatment Plant LLC, 10 Medea (Mzia) Jugheli Street, Tbilisi 0179, Georgia or by sending an e-mail under the same terms specified to:*[*pdpo@gwp.ge*](mailto:pdpo@gwp.ge)*, in which you must specify the right you are exercising and be signed by you (either physically or electronically) or provide necessary information to be able to identify you. If we are unable to identify you, we may request additional information, including without limitation a copy of your ID card. The interested parties have the right to complain to the Personal Data Protection Service (*[*www.personaldata.ge*](https://www.personaldata.ge)*).*

**I got acquainted**

/ Signature of the authorized person of the participating company /

**Annexes to the present Document**:

Annex N1 Technical Assignment

Annex N2 - Pricing Table

Appendix N3 - Instructions for online submission of the Bid

Company Questionnaires – 2 forms.

**Contact Information:**

Contact person: Ketevan Kandelaki

Add.: 10, Medea (Mzia) Jugheli street

E-mail: [kekandelaki@gwp.ge](mailto:kekandelaki@gwp.ge)

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